



SF GLOBAL LLC  
5555 CONNER ST STE 2611  
DETROIT MI 48213



**JOHN DOE  
123 ANY ST  
RICHMOND CA 99999**



Richmond Public Library 325 Civic Center Plaza Richmond, CA 94804

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123 ANY ST  
RICHMOND CA 99999**

**FOR ASSISTANCE CALL  
PARA ASISTENCIA LLAMAR AL  
1-888-997-3522**

Dear City of Richmond resident,

Enclosed is your City of Richmond Municipal Identification Card. The card is accepted as a valid proof of identity by/for:

- City of Richmond Police Department
- All City of Richmond Departments and Agencies
- State of California Motor and Vehicles Department –DMV- to apply for a State of California Driver License as part of your proof of identity documentation under AB60 secondary review process. To be used as a proof of address you must present the envelope and mailer at the time of applying for a DL under AB60
- Local Community Health Clinics when accessing services
- Local food banks
- To board Amtrak and Interstate Bus Services, such as Greyhound.
- As proof of age and identity to purchase alcohol (Business and Professions Code Section 25660. CA Dept. of Alcoholic Beverage Control)
- To enroll in classes at Peralta Community College

Keeping your information updated, including your current address, phone number and emergency contact information is very important for you to fully benefit from the usages of the card. If your information has changed recently, please contact our toll-free line 888-997-3522 to update your information. Please be aware a card reissuance fee equal to the original cost of the card will be assessed if you are updating your residential address or require a card replacement for any other reason.

Please contact us immediately in the event your card is lost or stolen and have your Richmond City ID card replaced.

Sincerely,

Richmond City ID  
Customer Care